
RECORD RETENTION: MINIMIZING THE HEADACHES OF ELECTRONIC DISCOVERY

Presented to
Iowa Society of Healthcare Attorneys

By Frank Harty

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- Introduction – Staying Ahead of the Curve
 - A Short Course on Jargon
 - Setting the Scene
 - The Document Retention Policy: Savior or Nightmare ... or Both
 - Spoliation Developments
 - Flaws in Policies
 - Effective Document Retention Programs
 - Tailored
 - Centralized Hold Process
 - Typical Elements
 - E-Discovery
 - The Explosion
 - Brief Review of Year One
 - Employment Cases
 - Deleted and “Inaccessible” Data
 - Cost Shifting
 - Responding to Requests
 - Metadata
 - E-Discovery Checklist
 - Conclusion
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